

NAME

1234 Mill Road ~ Centerville, TN, 15555

(765) 555-1211

name@net.com

QUALIFICATIONS

Highly Accomplished, *Healthcare Information Technology Director* skilled in Project Management, to include Implementation, Tracking, Cost Control, subsequent operation and maintenance. Decreased project turn around time at Reid Hospital 29% for small projects and 67% for large projects by mentoring and transforming the operational staff into a project-oriented team. Recently brought a \$1.2 million laboratory project at Reid Hospital to fruition 8% under budget. Successfully negotiated a \$100,000 reduction in professional service fees on a Hospital ER system through timely and careful contract review. Exceptional communications skills, easily interacts with Physicians, clinical staff and vendors. Proficient in multiple operating systems, applications and networking. Member, Healthcare Information and Management Systems (HIMSS), Reengineering and Performance Improvement SIG, Chair, and Management Engineering SIG.

PROFESSIONAL EXPERIENCE

JONES HOSPITAL & HEALTH CARE SERVICES, Richmond, IN. 1983 - Present
Manager of Systems and Application Support (1999-Present)

- Directed and supported the implementation and operation of all clinical and business systems for a 235 bed community based hospital.
- Lead the IS Physicians Advisory Committee, the Medical Records Committee and the Clinical Decision Support Team.
- Spearheaded the initiative for complete electronic documentation.
- Evaluate, select and procure all hardware and software; manage the Support Team selection process.
- Actively supervise an ongoing portfolio of 15 - 25 projects, to include system installations and upgrades, conversions and integration.
- Increased staff productivity 23% by efficiently managing and training personnel.

Systems Manager / Systems Analyst (1997-1999)

- Supervised multiple projects by functioning as the Lead Analyst and Team Leader.
- Administered system implementation and support.

Systems Manager (1994-1997)

- Performed a major upgrade to the Lab System to include midrange server replacement.
- Selected and installed the hospital blood bank system.
- Reduced errors and increased productivity by implementing barcodes

Senior Medical Technologist (1989-1994)

Medical Laboratory Technician (1983-1989)

EDUCATION

NEW STATE UNIVERSITY, Muncie, IN

Master of Business Administration, Management Information Systems Emphasis, 1996

UNIVERSITY OF ALBANY, Albany, NY

Bachelor of Science, Chemistry, Biology Emphasis, 1989

CERTIFICATIONS

Certificate in Advanced Supervision, Fordham College Institute for Executive Growth, 1997

Certified Health Care Manager, IUPUI / Metro Hospitals, 1996

Certificate in Supervision, Fordham College Institute for Executive Growth, 1994

Certificate in Medical Laboratory Technology – MT (ASCP) Iowa Vocational Technical College, 1982

TECHNOLOGY / SYSTEMS

- OpenVMS
- Unix (True64/AIX)
- MS Windows 95/98/NT
- Visual Basic
- MS SQL Server/Access
- Oracle / Sybase
- TCP/IP Networking
- SNA, Decnet, Ethernet
- Siemens Novius Data Warehouse
- Siemens Lifetime Clinical Record
- Lawson General Financial System
- Cerner Classic and Millennium
- Siemens Radiology
- OpenLink Interface Engine
- Siemens Invision Patient Accounting
- Siemens Invision Patient Management